



# ICL

GRADUATE **BUSINESS** SCHOOL



# ICL Graduate Business School

International Prospectus

2018/2019

*Outstanding Education!*

**NZQA Category 1 School**  
1 ICL Graduate Business School

# Welcome to ICL Graduate Business School



Wayne Dyer  
Principal

Welcome to ICL Graduate Business School, where you will receive a quality education within a motivating, guided and healthy learning environment.

Most of our students have one of two objectives: either academic or employment. Some are looking for an internationally recognized qualification at degree or higher level, or an academic pathway to a Master's or MBA at ICL or a University. Others are hoping to work for a while in New Zealand, and if they qualify, settle permanently in this beautiful country of opportunity.

With both academic and employment objectives, a Graduate or Postgraduate Diploma, or a Master's degree from ICL Graduate Business School will help you achieve your ambition. At ICL, within this

traditional yet dynamic environment, we offer the perfect combination of private sector service standards, and the academic guarantee of qualifications approved by the New Zealand government.

Studying in a new country can be both exciting and daunting. The academic and pastoral care services at ICL will help you quickly settle into your study and support you throughout your stay. We will help you develop learner autonomy and the skills that will enable you to succeed in education or employment in New Zealand.

I look forward to meeting you at ICL Graduate Business School and helping you achieve your goals.

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## 'Praesens Praecello'

- Through determination I excel

## Our mission

To help learners achieve their educational goals and develop learner autonomy by providing high quality educational programmes within a motivating, guided and healthy learning environment.

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## Our values

- Quality
- Integrity
- Collegiality
- Versatility
- Sustainability



# Why study abroad?

New Zealand is a perfect destination for international students to study and live in and have fun. New Zealand has a high standard of living, amazing landscapes, clean air, a healthy lifestyle and quality food and accommodation.



Live and study in one of the world's friendliest, most innovative cities

## 3rd

### Most livable city in the world

Mercer Quality of Living Survey 2016

### High Education Quality

In 2017, New Zealand ranked Number 1 for preparing students for future in The Worldwide Educating for the Future Index, New Zealand also tops in the teaching environment category. New Zealand is comfortably in the world's top 20 nations for the quality of our schools according to the OECD in 2016.

When you're unfamiliar with a country and its education system, it's difficult to know which institute is quality guaranteed. That's not really an issue in New Zealand. The New Zealand government has strong quality assurance systems to ensure high-quality education at all levels, both public and private. Private training providers (PTE) like ICL Graduate Business school must follow strict quality guidelines monitored by the New Zealand Qualifications Authority (NZQA).

## 4th

### Safest country in the world

Global Peace Index 2016

### Information for students

During your time in New Zealand, you can gain the skills and experience you need to succeed anywhere in the world. The practical, hands-on learning style gives you a head start in the workforce, or a solid foundation for further academic pursuit.

You may also take enjoy exploring this beautiful county. New Zealand is widely considered as one of the most beautiful countries in the world. You can enjoy the stunning views of the ocean, lakes, mountains and volcanoes. It's a paradise for outdoor activity lovers.

There is a wide range of employment opportunities for international students. Thanks to population growth, investment and trade, New Zealand's economy is one of the strongest in developed countries.

By choosing New Zealand, you will experience different culture, have new adventures and make lifelong friendships in one of the world's cleanest, most beautiful and natural environments.

## 5th

### Most innovative city in South East Asia and Oceania

Global Innovation Index 2016

### Information for parents

It is a big decision to send your son or daughter to study overseas, and we understand safety comes first. New Zealand has a secure, politically stable society. NZ is proud of its hospitality and cultural diversity. New Zealand is ranked one of the most peaceful and least corrupt countries in the world.

Studying in New Zealand is an opportunity for personal growth and development. It is an immersive and supportive environment for students to gain skills to work in a globalised society, to think critically, develop communication skills and work as part of a team. They will also develop their English skills within and beyond the classroom.

# What makes ICL a great place to learn?

ICL Graduate Business School offers practical courses for all levels of study, from foundation programmes right through to masters degrees. You can create your own pathway to reach your goals.



## Quality education

ICL is rated a Category One school by NZQA. Category One is the highest possible rating. NZQA has advised that it is "Highly Confident in ICL's educational performance" and "self-assessment capability" following the latest External Evaluation and Review, published in October 2018.

## Relevance

ICL keeps a close eye on what employers and prospective students are looking for in Business qualifications. We do regular market research to ensure our programmes are relevant and that they provide graduates with the right

## Close support

Our students learn and develop their skills in small classes where group communication is emphasised. Classes are complemented by online learning: students can study anywhere using our Learning Management System, Canvas.

## Further opportunity

Our Postgraduate Diploma in Business has been recognised by both AUT and Massey universities as a pathway to Master's degrees. Our Graduate Diplomas are also recognised for entry to Master's degrees in New Zealand.

## Employability

Programmes at ICL not only teach theoretical knowledge but also share first-hand experience from the real world. This real world perspective may be gained from field trips, visiting industry speakers, and practicums.

All our Level 7 to Level 9 programmes qualify international students to work up to 20 hours per week. Successful completion of these programmes also qualifies graduates for 1 to 3 years post-study work visa which allows them to seek long term employment or even settle down in New Zealand.

## Facilities

### Facilities include:

- Free Wifi
- Cafeteria with barista coffee
- Student kitchen facilities
- Library books
- Access to ProQuest online e-books and journals and Canvas Learning Management System
- Computer laboratories

Students are welcome to use school facilities from 8 am to 9 pm six days a week and Sunday Mornings.



# Living and working in New Zealand

ICL Graduate Business School has an in-house Accommodation and Welfare Manager to assist students with accommodation. Students under 18 years of age must stay with ICL approved homestay or a family member.



## Homestay

When you are away from home, living with a host family homestay is an excellent way to learn about NZ culture, make friends and practise your English! New Zealand families are kind and friendly, and they enjoy meeting people from other cultures.

## Hostel

Hostel type accommodation can be arranged on request. Our student residence is Rocklands, in Epsom, 20 minutes from ICL by bus

## Flatting

If you prefer to rent an apartment, or to find a flatmate, you can find advertisements for flats to rent and roommates wanted in the local newspapers and websites.

## Living and working

Living costs can vary depending on your lifestyle. Many services and goods offer student discounts.

Many students would like to work during their study. As an international student, you can work 20 hours per week during the academic year and work full-time during the holidays.

You'll also need an IRD number if you wish to work in New Zealand. Your IRD number is used for all your taxes, entitlements and personal details

that Inland Revenue holds. It is very important that you work lawfully and sign an employment contract with your employer to protect your own rights.

For more information regarding living cost and work rights, please refer to links below

[www.newzealandnow.govt.nz/living-innz/money-tax/comparable-living-costs](http://www.newzealandnow.govt.nz/living-innz/money-tax/comparable-living-costs)

[www.immigration.govt.nz](http://www.immigration.govt.nz)

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**Choosing the right Accommodation will impact your New Zealand Experience and your time at ICL. You can contact [accommodation@icl.ac.nz](mailto:accommodation@icl.ac.nz) for more information.**



# Services

Looking after your wellbeing is a high priority. Our dedicated First Language support staff (who speak over 10 different languages) are available if you need to talk to someone about any problems, whether relating to ICL or your life outside the School.



## Student services and pastoral care

ICL Graduate Business School offers all students personal and emotional support from our dedicated pastoral care coordinator, and from an external qualified counsellor when necessary.

- Personal support (adaptation to local environment and culture, help for everyday life concerns)
- Career Services (assistance with interview skills, job hunting, the New Zealand work environment)
- Attendance monitoring and meeting with students
- Online visa processing
- Airport pick up
- Assistance with CV preparation and cover letters

All services are available in different languages, if the student is not confident or comfortable in English.

## Student welfare

We have safeguards to protect International students' welfare. We have policies and procedures for students at risk and with special needs. We work with the following external organizations and community networks to ensure you a safe and pleasant study experience at ICL.

- Lifeline Auckland (Suicide Prevention)
- Epilepsy NZ
- ADHD Association Inc
- Mental Health Foundation NZ
- Hearts & Minds Mental Health Service
- Asian Family Services
- Chinese Lifeline
- Latin American Association
- Problem Gambling Foundation of NZ

# Pathways services

ICL Graduate Business School provides a range of pathway services for students planning ahead for their next step after ICL, including further education, employment and support for those students who wish to return to their home country.

## Further education

While we offer a wide range of educational programme we also assist our students who are seeking further education at any other educational institution in New Zealand and overseas. We have agreements with AUT and Massey Universities for our graduates to join their programmes and obtain credits for papers passed with high grades. We provide further education information and one on one meetings with pathways staff.

## Returning home

For those students who wish to return to their home country at the completion of their studies we provide advice on further education and employment possibilities, limited to the context of our NZ-based experience, and one on one meetings with pathways staff. We hope to remain in touch with as many of our graduate alumni as possible.

## Employment

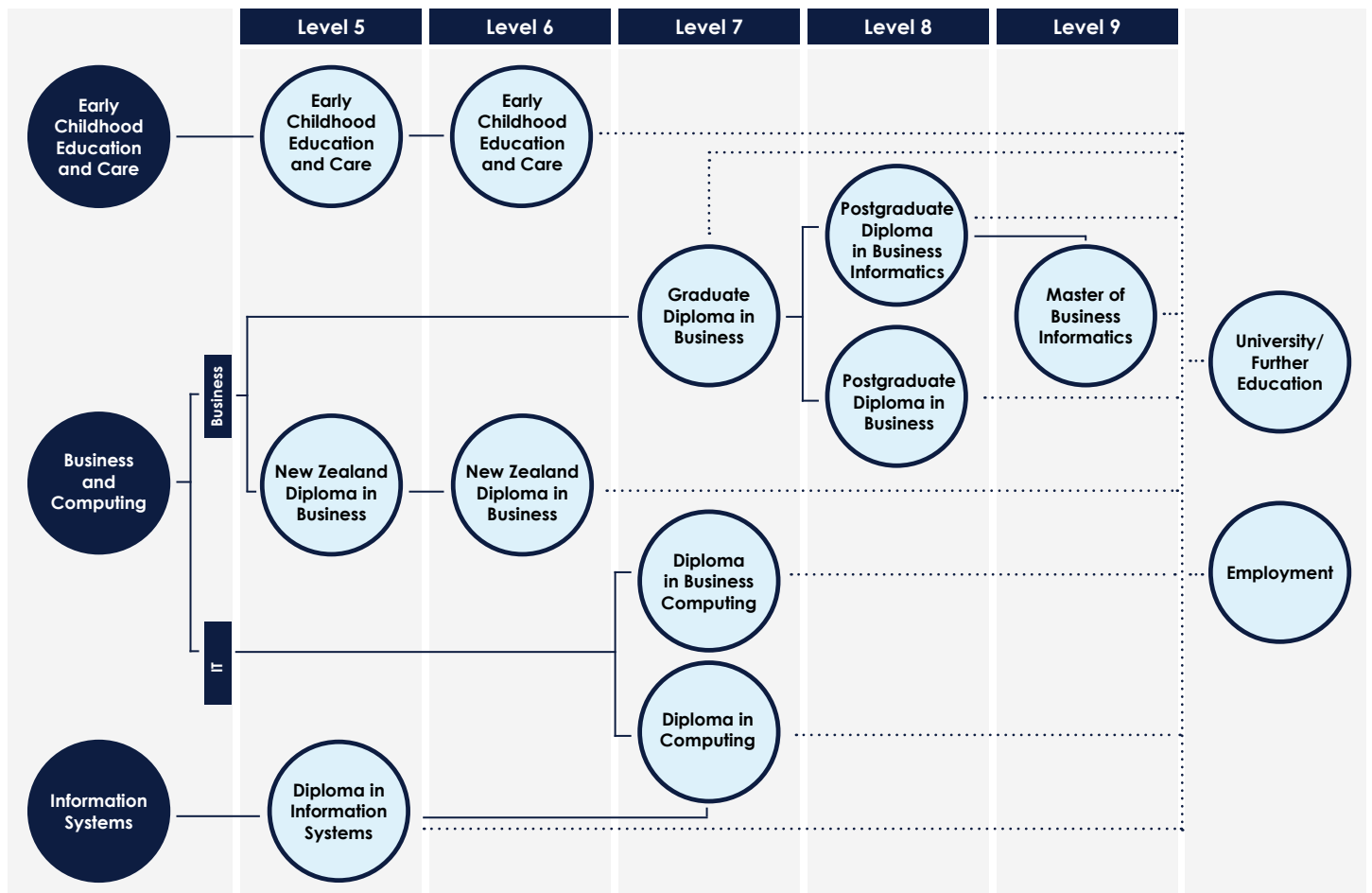
ICL Graduate Business School provides employment support to current students who seek part-time work and those seeking full-time work when they graduate.

In trimester one, we encourage and assist students to settle in New Zealand by adapting to a new culture and most importantly to focus on their studies and pass with good grades. For those students whose qualifications include work experience or practicums we offer a full service with suitable employment providers.

We also employment assistance for our Alumni who have graduated. Support includes employment information, individual one on one help as well as workshops for assisting students seeking work.

# Pathways

An important result of our attention to quality is that our pass rate at graduate level is high, around 90%. ICL graduates who go on to further study at universities such as Massey University had pass rates of 80% (2017)



# Programmes

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## Level 9

Master of Business Informatics

## Level 8

Postgraduate Diploma in Business Informatics

Postgraduate Diploma in Business

## Level 7

Graduate Diploma in Business

Diploma in Business Computing

Diploma in Computing

## Level 6

New Zealand Diploma in Early Childhood Education and Care

New Zealand Diploma in Business

## Level 5

New Zealand Diploma in Early Childhood Education and Care

New Zealand Diploma in Business

Diploma in Information Systems



# Master of Business Informatics Level 9

A cutting-edge 21st century business degree that prepares you to add real value to businesses of all kinds in dynamic roles in business and IT service industries.

## 16

### Month course

2 academic years, four 16 week trimesters.

## 180

### Credits

Nine 15 credit papers and a 45 credit applied project

## 6.5

### IELTS Entry Level

Overall 6.5 with no band below 6.0 (International Students only) or equivalent

## Course overview

Students in the MBI programme will complete ten courses over four trimesters. In the final trimester they will conduct their own research in an Applied Project in which they focus on a real world problem or challenge related to global business, business information or enterprise innovation, and design a solution.

### What is MBI?

Business Informatics is a discipline combining informatics and management innovation and concepts, incorporating service computing and security. It is a cross-disciplinary field that covers science and technology, and represents a promising direction for distributed computing and cloud computing methodologies.

ICL is the only tertiary education in New Zealand currently offering the MBI. The MBI programme was created to fulfill a gap in the industry for a professional with the right blend of skills in IT and Business. Students are ideally positioned upon graduation to find employment.



### BYOD

Students studying this course are required to bring their own laptops

## Pathway transfer

Graduates of the Postgraduate Diploma in Business Informatics may progress onto the Master of Business Informatics, subject to meeting Immigration NZ criteria. Normally students will need to take the Research Methods paper and the 45-credit Applied Project.

Students who graduate with the Postgraduate Diploma qualify for the Post-Study Work Visa and then return to ICL Graduate Business School to complete the Master of Business Informatics will need to complete two further trimesters of study.

## Papers

### Level 8

8102	Enterprise Systems & Business Analysis	15
8173	Innovation and Design Thinking	15
8273	Enterprise Innovation	15
8151	Information Security Management	15
8150	IT Service Management and Strategy	15
8203	Project Management	15
8260	Digital Transformation	15
8281	Business Professionalism	15
8542	Research Methods	15

### Level 9

9201	Applied Project	45
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## Graduate outcomes

MBI graduates will have advanced-level knowledge of the emerging field of business informatics, and be able to apply it in a variety of business roles requiring an ability to manage digital transformation in business settings. According to NZQA, Master's degree graduates are able to:

- Demonstrate a high order of skill in the planning, execution and completion of a piece of original research or creative scholarly work, and
- Apply such skills learned during the study programme to new situations.

## Employment outcomes

- Business Analysts
- Process and Service Managers
- Change Managers
- IT Security Specialists
- IT Entrepreneurs
- Innovation Consultant
- Project Manager
- Information Systems Manager

# Postgraduate Diploma in Business Level 8

Study business professional practice at an advanced level, develop through your studies and return to your career with enhanced knowledge and the ability to apply it in real situations.

## 12

### Month course

1.5 academic years, three  
16 week trimesters.

## 120

### Credits

Four level 8 papers and four  
level 9 papers, all 15 credits

## 6.5

### IELTS Entry Level

Overall 6.5 with no band below  
6.0 (International Students only) or  
equivalent

## Course overview

The eight courses in the Postgraduate Diploma were designed by Southern Cross University. They allow students to acquire professional polish across core Business skills including leadership, entrepreneurship, project management and much more.

## Papers

Level 8		
8200	Accounting for Managers	15
8241	Marketing	15
8230	Organisational Behaviour	15
8220	Economics and Quantitative Analysis	15
Level 9		
9201	Global Business	15
9202	Entrepreneurship and Marketing	15
9203	Project Management	15
9230	Leading and Management	15



### BYOD

Students studying this course are required to bring their own laptops

## Graduate outcomes

Students with a Postgraduate Diploma are able to:

- Show evidence of advanced knowledge about a specialist field of enquiry or professional practice
- Engage in rigorous intellectual analysis, criticism and problem-solving

## Employment outcomes

- Project Manager
- Marketing Executive
- Operations Manager
- HR Manager
- Business Consultant
- Financial Analyst



# Postgraduate Diploma in Business Informatics Level 8

Study a distinctive blend of Business, with Information Systems and Information Technology. Develop greater depth and expertise at an advanced level in an emerging field.

## 12

### Month course

1.5 academic years, three  
16 week trimesters.

## 120

### Credits

Eight 15 credit level 8 papers

## 6.5

### IELTS Entry Level

Overall 6.5 with no band below  
6.0 (International Students only) or  
equivalent

## Course overview

This unique programme brings together business and IT services in both a New Zealand and global context. The course is designed to create a highly relevant blend of advanced Business Management curriculum.

The PGDBI is designed for graduates with a Bachelor degree, postgraduate or graduate diploma in a business related or IT/computing subject from a recognised institution. It is suited for those seeking to:

- Bridge the gap between a first degree and a career in business informatics that requires further qualifications and skills; and
- Build a firm foundation for further advanced level study towards a Master's qualification in a similar discipline.

## Papers

Level 8		
8102	Enterprise Systems & Business Analysis	15
8173	Innovation and Design Thinking	15
8273	Enterprise Innovation	15
8151	Information Security Management	15
8150	IT Service Management and Strategy	15
8203	Project Management	15
8260	Digital Transformation	15
8281	Business Professionalism	15

## Graduate outcomes

Graduates of this programme will have advanced-level knowledge of Business Informatics, and be able to engage in rigorous intellectual analysis, criticism and problem solving in the context of Business Informatics.

The PGDBI may provide pathways for further academic study at a Master's level. Graduates may be required to pursue additional study and/or research for provisional or direct entry onto a university Master's/doctoral programme.



### BYOD

Students studying this course are required to bring their own laptops



## Employment outcomes

- ICT Consultant
- Information Analyst
- ICT Project Manager
- Informatics Specialist
- Information Manager
- Information Architect
- Business Solutions Analyst

# Graduate Diploma in Business Level 7

Kick-start a new phase in your career. Up-skill in a specialist area and re-enter the workforce with fresh knowledge and skills.

## 12

### Month course

1.5 academic years, three  
16 week trimesters.

## 120

### Credits

Five core compulsory papers  
and three specialised papers

## 6.0

### IELTS Entry Level

Overall 6.0 with no band below  
5.5 (International students only) or  
equivalent

## Course overview

Students will complete five core (compulsory) courses that make up the core of the qualification. The remaining three courses will focus on a selected specialist area; International Business Innovation, International Hospitality Management or International Tourism Management.

## Core papers

Level 6		
6280	International Business	15
6220	Introduction to International Economics	15
6281	Business Ethics	15
Level 7		
7240	International Marketing and Digital Media	15
7280	Inter-cultural Relations	15

## Graduate outcomes

Graduates of this programme with its three pathways will have an advanced level of international business, tourism management or hospitality management knowledge and skills. These attributes equip graduates for a wide variety of business roles in an international environment.

They are ready to pursue a career in the global economy with awareness of international trade concepts, cultural issues, ethics and the internationalisation of innovation; or of international hospitality or tourism management concepts.



### BYOD

Students studying this course are required to bring their own laptops



### Work Placement

300 hours of Practicum work (Hospitality and Tourism students only).



Choose between International Business Innovation, International Hospitality Management or International Tourism Management

## Graduate Diploma in Business (International Business Innovation)

The aim of the International Business Innovation pathway is to move beyond traditional entrepreneurship or new venture approaches to innovation, and examine innovative techniques and concepts within the international corporate environment. The innovation component of the course in particular requires an ability to think beyond the status quo, to strategically develop, critically evaluate and implement new ideas.

### Specialised papers

Level 7		
7271	Open Innovation	15
7272	Applied Innovation	15
7273	Corporate Innovation: Strategy to Implementation	15

### Employment outcomes

- Strategic Planning Manager
- Business Development Manager
- Key Account Manager
- Infrastructure Advisory Consultant

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## Graduate Diploma in Business (International Hospitality Management)

The aim of the International Hospitality Management pathway is to enable students to gain a deeper understanding of the hospitality industry and its multiple sectors, and develop a depth of knowledge on the management issues that occur within the industry. The Industry Practicum and Research Project provides students with a hands-on immersion in the hospitality industry, allowing them to apply their learning, test the relevance of academic theories and reflect critically on the relationship between their academic study and industry practice.

### Specialised papers

Level 7		
7281	Mindful Management	15
7301	International Hospitality Management in Context	15
7501	Industry Practicums and Research Project	15

### Employment outcomes

- A variety of Roles in Hospitality
- Food and Beverage Manager
- Restaurant Manager
- Event Operations Manager

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## Graduate Diploma in Business (International Tourism Management)

The aim of the International Tourism Management pathway is to enable students to gain a deeper understanding of the tourism industry and its multiple sectors, and develop a depth of knowledge on the management issues that occur within the industry. The Industry Practicum and Research Project provides students with a hands-on immersion in the tourism industry, allowing them to apply their learning, test the relevance of academic theories and reflect critically on the relationship between their academic study and industry practice.

### Specialised papers

Level 7		
7281	Mindful Management	15
7301	International Tourism Management in Context	15
7501	Industry Practicums and Research Project	15

### Employment outcomes

- Tourism Manager
- Client Experience Manager
- Experience and Brand Manager
- Community Development Manager

# Diploma in Computing Level 7

Ideal for anyone who wants to find a position in Networking or IT Support. Diploma in Computing is a degree-level qualification: equivalent as the final year of bachelor degree.

## 11

### Month course

1 academic year  
12 week work experience

## 121

### Credits

9 papers; two level 5, three level 6 and four level 7 papers

## 6.0

### IELTS Entry Level

Overall 6.0 with no band below 5.5 (International students only) or equivalent

## Course overview

Students studying this programme will develop advanced computing skills with a specialization in computing support and gain sufficient practical and theoretical skills in computing to enable them to progress to further studies in a similar field or to enter employment directly.

## Graduate outcomes

This programme provides a focus on networking and IT support.

- Students can qualify for a specific number of credits into Bachelor of Computer and Information Science at AUT.
- Develop students' practical and theoretical skills in computing to enable them to progress to further studies in a similar field or to enter employment directly

## Employment outcomes

- IT Administrator
- Helpdesk Support
- Systems Analyst
- Technical Advisor

## Papers

Individual papers may change according to the trimester in which they are delivered. Please check with an ICL staff prior to enrolling.

Level 5		
5148	Ethics and Professionalism	7
5154	Local area Computer Networks	5
Level 6		
6156	Project Planning and Control	7
6113	Managing the Information System Function	7
6177	Single-user Personal Computers	15
Level 7		
7150	Multi-user Computers	20
7157	Demonstrate understanding of LAN and WAN Networks - Local and Wide Area Computer Networks	10
7163	Designing a Local area Computer Networks	20
7160	Planning and Managing a Project	30



### Work Placement

Students studying this course will complete 240 hours of work experience in the field of IT over 12 weeks.



# Diploma in Business Computing Level 7

Study an 'in demand' specialised Computing and Business course in a practical, industry focused environment. Equivalent as the final year of bachelor degree.

## 20

### Month course

2 academic years  
12 week work experience

## 241

### Credits

15 papers; six level 5, five level 6 and four level 7 papers

## 6.0

### IELTS Entry Level

Overall 6.0 with no band below 5.5 (International students only) or equivalent

## Course overview

The Diploma in Business Computing is an industry-focused qualification that aims to provide graduates with advanced computing skills with specialisation in computer support, based on a practical grounding in business and management practice.

This qualification is ideal for students who want to work in New Zealand. IT skills are highly in demand in NZ and the 12 week compulsory work placement gives students valuable experience to work in New Zealand.

## Papers

Individual papers may change according to the trimester in which they are delivered. Please check with an ICL staff prior to enrolling.

Level 5		
5150	Business Computing	20
5230	Organisation and Management	20
5241	Marketing	20
5260	Business Communication	20
5148	Ethics and Professionalism	7
5154	Local area Computer Networks	5
Level 6		
6230	Leadership	20
6236	Applied Management	20
6113	Managing the Information Systems Function	7
6156	Project Planning and Control	7
6177	Single-user Personal Computers	15
Level 7		
7150	Multi-user Computers	20
7157	Local and Wide Area Computer Networks	10
7160	Planning and Managing a Project	30
7163	Designing a local area Computer Network	20



### Work Placement

Students studying this course will complete 240 hours of work experience in the field of IT over 12 weeks.

## Graduate outcomes

Graduates of the Diploma in Business Computing (Level 7) are able to demonstrate:

- General business and advanced computer skills;
- Practical and theoretical skills for progression to further studies in a computing field.

## Employment outcomes

- Contract Administrator
- Hardware Technician
- ICT Customer Support Officer
- ICT Support Technician
- Office Manager
- Programme or Project Administrator
- Web Administrator

International student graduates need to ensure that their chosen job relates closely to the curriculum covered in the Diploma.



# New Zealand Diploma in Business Level 6

With strands in Leadership and Management

Study an up-to-date, practical business qualification that will equip you to take a role in strategic management and leadership.

## 8

### Month course

1 academic year,  
two 16-week trimesters

## 120

### Credits

Eight 15 credit level 6 papers

## 6.0

### IELTS Entry Level

Overall 6.0 with no band below 5.5 (International students only) or equivalent

## Course overview

The purpose of the NZDB (Level 6) is to equip graduates with skills, attitudes and values that form the crux of leadership and management functions in dynamic and constantly changing business environments. It provides opportunities for learners to interact in real or realistic business environments and emerge as graduates in an ever-changing business world.

Each paper is taught through one four-hour class per week, with an additional four-hour Workshop to support learning and achievement, totalling 20 hours of in-class learning time per week for each student. Classes are normally scheduled over three or four days per week.

## Papers

Level 6		
6200	Strategic Business Planning	15
6201	Facilitating Business Innovation and Change	15
6202	Managing Business Environmental Factors	15
6210	Applied Leadership and Management	15
6211	Leadership for Business Transformation	15
6212	Managing Business Resources	15
6213	Planning and Managing Business Finances	15
6214	Leading and Managing Projects	15



## Employment outcomes

- Small Business Entrepreneur
- HR Manager
- Business Manager
- Operations Manager in a Wide Range of Sectors.

## Graduate outcomes

Graduates will benefit New Zealand businesses by contributing to the achievement of their strategic objectives. Graduates will apply their knowledge and skills in an ethical manner in a bi- and multi-cultural environment.



### BYOD

Students studying this course are required to bring their own laptops

# New Zealand Diploma in Business **Level 5**

With strands in Leadership and Management

Study an up-to-date, practical business qualification that will equip you to take a role in strategic management and leadership.

## 8

### Month course

1 academic year,  
two 16-week trimesters

## 120

### Credits

Eight 15 credit level 5 papers

## 5.5

### IELTS Entry Level

Overall 5.5 with no band below 5.0 (International students only) or equivalent

## Course overview

The New Zealand Diploma in Business (Level 5) aims to equip graduates with knowledge, essential business skills, attitudes and values underpinning key leadership and management functions in business environments.

## Graduate outcomes

Graduates will benefit New Zealand businesses by contributing to the achievement of their strategic objectives. Graduates will apply the knowledge and skills, in an ethical manner, in a bi- and multi-cultural environment.

## Papers

Level 5		
5200	Business Fundamentals	15
5201	Professional Practice and Communication in Business	15
5202	Contributing to Business Innovation and Change	15
5210	Managing Business Operations	15
5211	Business Planning	15
5212	Leading Business Activities and Change	15
5213	New Zealand Business Environment	15
5214	Managing Projects	15

## Employment outcomes

- Customer Services Manager
- Administrator
- Business Coordinator
- Facilities Manager
- Operations Manager
- Business Manager in a Wide Range of Sectors.



### BYOD

Students studying this course are required to bring their own laptops



# Early Childhood Education and Care

Study to work in an early childhood education centre in a rich Aotearoa New Zealand culture.

## Why choose ECE?

- Perfect for students who would like to work with children from 0-5 years.
- A range of academic and non-academic learning experiences such as field-trips, role-play, noho Marae, art-work and music.
- Formative, creative and dynamic assessments with no examination / test.
- Pathways onto higher level programmes, possibility of RPL/cross-credits towards the Diploma in ECE or Bachelor of Education degree delivered in a range of NZ and international tertiary institutions and universities.
- Our recent graduates have been placed as early childhood teachers in New Zealand, Australia and Japan.
- High level of employment opportunities even while studying; more than 50% graduates find employment before or within a few weeks of graduation.
- Field-based learning with practicum placements in the early childhood centres of Auckland.
- A rich introduction to Aotearoa New Zealand Culture including Maori and Pasifika.



### Work Placement

Students studying levels 5 and 6 will complete 360 hours of practicum over the two years



### Student Loan

Student loan, allowance and study support expenses available from Studylink. (Domestic students only)

## Available support

- Amazing teaching staff available, approachable and contactable 24/7
- Practicum with paid honorarium
- Ongoing support classes throughout the year
- Comfortable learning environment with opportunities to include own culture
- Training on academic skills including referencing
- Discounted IELTS lessons
- Opportunities to experience Maori, Pasifika and Kiwi culture through classroom interactions



## Employment outcomes

It is a great start to becoming an ECE teacher in New Zealand and a way of establishing career goals. Graduates will have opportunities of voluntary teaching, relief teaching, and part-time teaching through the practicum placement centres. Graduates are eligible for one year open work visa on completion of level 5 and 6 consecutively.

## Graduate outcomes

Further education in other institutions, possibilities of RPL/cross-credits to other tertiary organisations including universities.

## New Zealand Diploma in Early Childhood Education and Care **Level 6**

**9**

### Month course

1 academic year

**120**

### Credits

Eight 15 credit level 6 papers

**6.0**

### IELTS Entry Level

Overall 6.0 with no band below 5.5  
(International students only) or equivalent

### Course overview

The aim of the programme is to enable individuals to establish a career goal in early childhood education through further studies or employment.

Graduates of this qualification will have the depth of skills and knowledge to work as early childhood educators in a range of early childhood contexts, such as centre-based, hospital-based, home-based, parent-led, or culturally-based contexts including Pasifika or Maori (Kaiako/Kalarahi).

### Papers

Level 6		
ECE6301	ECE in Context	15
ECE6302	Curriculum 1 - Arts, Science and Technology	15
ECE6303	Curriculum 2 - Outdoor and Community Environments	15
ECE6304	Professional Practice 3	15
ECE6305	Communication within an ECE Centre	15
ECE6306	Inclusion	15
ECE6307	Leadership in Early Childhood Education	15
ECE6308	Professional Practice 4	15

## New Zealand Diploma in Early Childhood Education and Care **Level 5**

**9**

### Month course

1 academic year

**120**

### Credits

Eight 15 credit level 5 papers

**5.5**

### IELTS Entry Level

Overall 5.5 with no band below 5.0  
(International students only) or equivalent

### Course overview

The aim of the programme is to familiarise students with the early childhood education sector and to provide them with basic skills and knowledge to start a career in early childhood education.

Graduates of this qualification will have the skills and knowledge to work as early childhood educators in a range of early childhood contexts, such as centre-based, hospital-based (play specialist assistant), home-based, nanny, parent-led, or culturally-based contexts including Pasifika or Maori.

### Papers

Level 6		
ECE5301	Introduction to Curriculum	15
ECE5302	Infants, Toddlers and Young Children	15
ECE5303	Diversity	15
ECE5304	Professional Practice 1 Hauora	15
ECE5305	Language, Literacy and Numeracy	15
ECE5306	Communication for ECE Teachers	15
ECE5307	Introduction to Bi-Culturalism	15
ECE5308	Professional Practice 2 Ako	15

# Diploma of Information Systems **Level 5**

Study the fundamentals of computer science and programming in a business environment. Gain skills and knowledge for further tertiary studies.

**8**

## Month course

8 month course, 1 academic year, two 16-week trimesters

**120**

## Credits

Eight 15 credit level 5 papers

**5.5**

## IELTS Entry Level

Overall 5.5 with no band below 5.0 (International students only) or equivalent

## Course overview

The Diploma of Information Systems (DIS) Level 5 is an introduction to the applications of computer science within a business environment. It covers basic and intermediate programming combined with the core elements of business management.

This programme is ideal for students who wish to combine Business and IT. It has a pathway onto the BCIS degree at AUT University with a semester's credit.

## Graduate outcomes

Students will gain practical skills and knowledge that can be used in the workplace and develop academic skills in order to pursue further studies. Students have the opportunity to cross credit to gain entry into University in New Zealand.

## Papers

Level 5		
5101	Introduction to Object-Oriented Programming	15
5241	Marketing Principles and Practice	15
5143	Introductory Statistics for Business	15
5230	Foundations of Management	15
5102	Intermediate Object-Oriented Programming	15
5140	Management Information Systems	15
5200	Accounting for Management Decisions	15
5103	Discrete Maths	15



### BYOD

Students studying this course are required to bring their own laptops



# English for Academic Purposes **EAP**

## New Zealand Certificate in English Language **NZCEL**

If you are preparing for tertiary studies, you can study an intensive English for Academic Purposes (EAP) programme or New Zealand Certificate in English Language (NZCEL) offered by Bridge International College, an ICL Education Group member, located in the same building as ICL Graduate Business School.



### **Bridge International College**

Bridge International College is also part of ICL Education Group. Bridge was established in 2002 and is a proud member of English New Zealand

- Improve your writing of academic essays to include a well-structured introduction thesis statement and conclusion, and the development of ideas in main paragraphs to follow a line of reasoning.
- Instruct you how to write an academic report which includes headings, general and main findings, and recommendations.
- Extend your knowledge of academic vocabulary and improve your ability to use appropriate words in context.
- Develop intensive reading and listening skills for deeper comprehension of academic texts.
- Enable you to participate in academic discussions by developing your speaking skills and the ability to present an argument.
- Encourage you to use critical thinking skills to analyse information and form your own opinions.
- Show you how to reference academic sources by analysing types of citation and the use of paraphrasing.
- Guide you towards resources and strategies for self-study to assist you in becoming a more independent learner.
- Assist you in developing strategies for taking a variety of academic exams.



# Entry requirements

The indicated IELTS scores in the following chart are overall Academic IELTS scores. Please check each course page to ensure that you meet the minimum band score.

## Business

Level	Programme	IELTS	Academic Entry Requirements	Other requirements
9	Master of Business Informatics	6.5	Bachelor degree or Graduate Diploma in a business or it/computing subject	Personal statement explaining why you want to study the course is strongly recommended
8	Postgraduate Diploma in Business Informatics	6.5	Bachelor degree from a recognised institution or evidence of relevant skills and knowledge from work experience	Personal statement explaining why you want to study the course is strongly recommended
8	Postgraduate Diploma in Business	6.5	Bachelor degree or Graduate Diploma in a business-related field	Personal statement explaining why you want to study the course is strongly recommended
7	Graduate Diploma in Business	6.0	Bachelor degree from a recognised institution or evidence of relevant skills and knowledge from work experience	Personal statement explaining why you want to study the course is strongly recommended
6	New Zealand Diploma in Business	6.0	Completion of NZDB level 5	
5	New Zealand Diploma in Business	5.5	High School Graduation	

## Computing and Information Systems

Level	Programme	IELTS	Academic Entry Requirements	Other requirements
7	Diploma in Business Computing	6.0	High School Graduation	
7	Diploma in Computing	6.0	Level 5 in IT or level 6 in Business or level 4 + 2 years work experience or High School Graduation with credits from Computing or Business Administration or at least one year of post-secondary study with basic computing	
5	Diploma of Information Systems	5.5	High School Graduation	

## Early Childhood Education and Care

Level	Programme	IELTS	Academic Entry Requirements	Other requirements
6	New Zealand Diploma in Early Childhood Education and Care	6.0	Completion of NZCEL level 5	Minimum age of 18. Will be required to provide two written references and a police check
5	New Zealand Diploma in Early Childhood Education and Care	5.5	High School Graduation	Minimum age of 18. Will be required to provide two written references and a police check

# Enrolment

Studying at ICL in New Zealand is an exciting journey that requires planning ahead. You can apply directly to ICL or through an ICL registered retailer. We recommend you submit your application at least three months before your course starts.

You may need following items to apply

- A copy of an English language test (Academic IELTS, TOEFL, NZCEL or recognised equivalent. \*Note: these results are valid for only two years from exam date)
- Copies of academic documents and certified translations of all relevant documents which are not in English (transcripts as well as award certificates)
- Evidence of relevant work experience (including references)
- One passport-sized photograph

You can easily apply online via the online application section on our website. Please complete the International Student Application Form. Don't forget to make sure all sections are completed in full, and that you have clearly indicated the programme and major of your choice.

If you have any problem with your online application or any other question, please feel free to send an email to [info@icl.ac.nz](mailto:info@icl.ac.nz) and our dedicated staff will assist you through the whole process.

OR

Mail to: PO Box 293, Shortland Street, Auckland, 1010, New Zealand.

Courier to: 10-14 Lorne Street, City Central, Auckland

## Pre-departure checklist

- 1** Organise your visa. Visit [www.immigration.govt.nz](http://www.immigration.govt.nz) (quicklinks - office & fees finder) to find the nearest INZ facility.
- 2** Make sure your passport is valid for your intended length of study in NZ.
- 3** Arrange accommodation prior to your arrival through ICL's accommodation service, or your retailer or someone you can trust (e.g. a family member) in Auckland.
- 4** Pack a document folder containing your Offer of Place letter, academic transcripts from previous study, identification documents etc.
- 5** Organise to have at least \$NZ300.00 cash available to you on arrival in Auckland.
- 6** Have a medical, optical and dental check-up and organise any prescribed medicine required.
- 7** Write down the contact details of your country's embassy in New Zealand.
- 8** Write down the number of ICL's emergency contact number for international students +64 (0)21 780 793





# ICL

## EDUCATION GROUP



ICL Education Centre  
 10 - 14 Lorne street, Auckland  
 +64 9 368 4343  
[www.icl.ac.nz](http://www.icl.ac.nz)

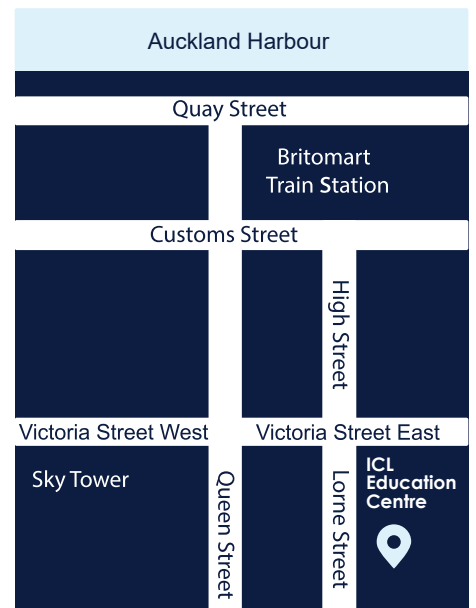
ICL Education Centre  
 10 - 14 Lorne street, Auckland  
 +64 9 368 4343  
[www.english.co.nz](http://www.english.co.nz)

1st Floor, Dundas House  
 43 Station Street, Napier  
 +64 6 835 6423  
[www.newhorizon.ac.nz](http://www.newhorizon.ac.nz)



ICL Education Centre  
 10 - 14 Lorne street, Auckland  
 +64 9 368 4343  
[www.bridge.ac.nz](http://www.bridge.ac.nz)

Rocklands Accommodation  
 187 Gillies Ave, Epsom, Auckland  
 +64 9 630 0845  
[www.rocklands.co.nz](http://www.rocklands.co.nz)



ICL reserves the right to alter programmes, curricula and terms and conditions without notice, before or after student admission. At the time of printing Oct(2018) every attempt was made to present information accurately in this prospectus, but ICL accepts no liability for any errors made.

ICL Graduate Business School is a **NZQA Category 1 School**